

Week	Activity	Deadline	Student (S)	Examiner (E)	Advisor (A)	Opponent (O)	Comment
	Phase 1: Formulate						
W03							
	Start-up meeting (S + A + E + client)	2022-01-21					Discuss expectations, roles, formalities
W04							
	S submits draft of Thesis Proposal	2022-01-28					Introduction complete
W05							
	A reads and comments on draft of Thesis Proposal						
	S + A discuss draft of Thesis Proposal						
W06							
	Thesis Proposal seminar	2022-02-08					Focus on research questions, method
	S submits Thesis Proposal	2022-02-11					including revisions after seminar
	E reads and assesses Thesis Proposal						
	Phase 2: Design						
W07							
	S + A meet for supervision						
W08							
	S + A meet for supervision						
W09							
	S + A meet for supervision						
W10							
	S submits draft of Mid-term report	2022-03-11					Theory, Method complete
W11							
	A reads and comments on draft of Mid-term report						
	S + A discuss draft of Mid-term report						
W12							
	Mid-term seminar	2022-03-22					Focus on theory, method
	S submits Mid-term report	2022-03-25					including revisions after seminar
	E reads and assesses Mid-term report						
	Phase 3: Produce						
W13							
	S + A meet for supervision						
W14							
	S + A meet for supervision						
W15							
	S + A meet for supervision						
W16							
	S submits draft of Complete report	2022-04-22					Results, Discussion complete
W17							
	A reads and comments on draft of Complete report						
	S + A discuss draft of Complete report						
W18							
	S revises Complete report, prepares Final seminar						
W19							
	Extra week, buffer						
W20							
	Final seminar	2022-05-17					Focus on results, discussion, conclusion
	S submits Complete report	2022-05-20					including revisions after seminar
	E reads and assesses Complete report						
	S informs E about choice of O						
	E approves O						
	S + E determine date for Thesis defence						
	Phase 4: Deliver						
W21							
	S sends Complete report to O	2021-05-27					including revisions required by E
W22							
	S prepares Thesis defence						
	O reads Complete report						
	E meets O to discuss Thesis defence	2022-06-03					
W23							
	Thesis defence	2022-06-10					
W24							
	S submits Final report, reflection document	2022-06-17					including revisions after Thesis defence
	E reads and assesses Final report						
	E assesses reflection document, reports final grade						